

PG Application Form

Admit to: _____

Signature
Director - Admissions

REMARKS

OFFICE NOTE

Fees Paid Rs.
Receipt No.
Date :
Dues :

Fees Details :

ACKNOWLEDGEMENT

Application No.:	Course Applied:	
Name :	Board:	
Date of Submission :	Percentage:	Receiver's Signature

(Please preserve this slip carefully for further reference)



Application No. _____

Admission No. _____	For Office Use : _____
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MS COMMUNICATION

NOTE: Please fill up the application form in block letters only



PERSONAL INFORMATION

Name of the Applicant (as per school records)			
Gender: M <input type="checkbox"/> F <input type="checkbox"/>	Nationality:	Religion:	Caste:
Date of Birth: DD/MM/YYYY <input type="text"/>	Place of Birth:		

Please tick the relevant group (enclose the recent caste and income certificates)

- General
 SC
 ST
 Category 1
 Category 2A
 Category 2B
 Category 3A
 Category 3B
 Physically Challenged

Father's Name	:	_____
Occupation	:	_____
Mother's Name	:	_____
Occupation	:	_____
Total annual income (in Rupees)	:	_____

Permanent Address: (Address for Communication)	_____
PIN.: <input type="text"/>	Ph: _____ Mobile: _____
E-mail:	_____

Name of the local guardian: (Address for Communication)	_____	Occupation: _____
Local Residential Address:	_____	
PIN.: <input type="text"/>	Ph: _____	Mobile: _____
E-mail:	_____	

ACADEMIC INFORMATION

PUC or Equivalent Exam Details

Institution last attended with full address :	
Board of Examination	:
Subjects Studied	:
% obtained & year of passing	:

Graduation Details

Institution last attended with full address :	
Board of Examination	:
Degree Obtained	:
Subjects Studied	:
% obtained & year of passing	:

Employment Details

Have you worked on any subject - related project	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES, give details	:	
Title of the project	:	
Name & Address of Supervisor	From <input type="text"/>	To <input type="text"/>
Membership in professional bodies / Societies	:	

Extra curricular activities:

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Write briefly (in 50 words) your career goals and why you are keen on joining this course at JAIN UNIVERSITY (additional sheet can be attached)

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GUIDELINES FOR ADMISSION

- Duration**
2 years, 4 semesters
- Eligibility for Admission**
Bachelor's Degree in relevant discipline
- Admission Procedure**
 - Application for admission in the university must be in the prescribed form
 - Students who want to apply for different combinations must apply in separate application forms
 - Reservation category (SC / ST / Cat 1 / 2A / 2B / 3A / 3B) and physically handicapped students must submit the photo copy of their caste / category / disability certificate (attested by a gazetted officer) issued by the concerned authorities of the government of Karnataka along with the application form
 - The duly filled in application form has to be submitted at the university admission office as per the prescribed schedule
 - The list of provisionally selected candidates will be notified / published on the university notice board
 - As part of the admission procedure students have to attend the personal interview along with their parents
 - Admission to various programmes will however be subject to verification of facts from the original certificates / documents of the candidates. In case any discrepancy is noticed, even at a later point of time after admission, the management reserves all right to cancel the candidate's admission and such a decision shall be final and binding on the candidate.
- Documents to be submitted at the time of admission**
The following original certificates have to be produced with two attested copies (Gazetted Officer) at the time of admission:
 - Statement of Marks of UG or Equivalent
 - Transfer Certificate
 - Migration Certificate (if applicable)
 - Conduct certificate
 - Caste or Category Certificate (if applicable)
 - 2 passport size color photographs
- Categories of International Students**
 - Foreign Students:** Students holding passport issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries are classified as foreign students.
 - Non Resident Indians (NRI):** An NRI student is one who has an NRI status.
 - Person of Indian Origin (PIO):** Students of Indian origin but not a citizen of India
- Students who have graduated from Universities in foreign countries will be considered as NRI / international students.
- 3.3. Additional documents to be produced by foreign students other than the documents mentioned in 3.1 (should be attested by the Indian Embassy)**
 - Valid Student Visa Copy
 - Passport Copy
 - Residential Permit Copy
 - HIV Test Copy
- 3.4. Additional documents to be produced by NRI students other than the documents mentioned in 3.1**
 - Provisional Eligibility Certificate Copy
 - Passport Copy
 - PIO Card Copy
- 4. INSTRUCTIONS TO FILL THE APPLICATION FORM**
 - Forms must be filled in applicant's own handwriting
 - Use only BLACK or BLUE Hi-Tec point type pen to fill up the form
 - If the marks are not known or not available at the time of filling the application, please indicate "Results are awaited" in the marks / grade column. The candidate is expected to send the marks to the university as soon as it is available to ascertain the eligibility. The application will be considered only if the marks are made available to the university within the stipulated date
 - Applicants must enclose certified photocopies of the qualifying examination and category certificates
 - Applicants must paste their most recent colour photograph (not older than 3 months) in the appropriate place. Do not pin or staple the photograph
 - Overwriting, striking off or erasing in the form may lead to rejection and should be avoided. Any discrepancy in the statement and /or submission of incomplete forms will lead to rejection of application / cancellation of admission
 - Keep a photocopy of the filled application for future reference. Application number must be quoted in all future correspondence
 - Applicants are required to submit photocopies of marks cards, certificates or any other document and must ensure that:
 - The photocopies are taken on A4 size paper only
 - The print is clear, legible and readable
 - Both sides are photocopied if the original marks card is printed on both sides
 - Application number must be written at top right corner of all the photocopies
 - Do not send any original documents along with the application form
 - Do not fold the FORM. Do not staple or clip the FORM with any other enclosure. Keep it loose. All photocopies of marks cards and certificates, if any, must be stapled together.

Declaration

I have read the above mentioned guidelines for the admission to this university and will strictly adhere to the same. I promise to abide by the decisions taken by the authority. I understand that the amount once paid by me for the admissions will be nonrefundable.

Signature of the Parent / Guardian

Signature of the Candidate

Date:

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